

**Northern Will County Special Recreation Association**

Board of Directors

Agenda

November 29, 2023

1:30 pm

**NOTICE:** The meeting on November 29, 2023, will be held in person at the Northern Will County Special Recreation Association, 10 Montrose Dr., Romeoville, IL 60446. The public is welcome to attend. The public is encouraged to submit any questions and comments via email to the Interim Executive Director, Jill Mukushina in advance of the meeting at [jmukushina@nwcsra.org](mailto:jmukushina@nwcsra.org). The questions will be read aloud to the Board at the meeting.

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Additions or Revisions
5. Consent Agenda  
All items listed in Section 5 are included in the Consent Agenda by the board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the items will be removed from the Consent Agenda.
  - A. Approval of October 25, 2023, Board Meeting Minutes
6. Action Items
  - A. Approval of October 31, 2023, Treasurer's Report
  - B. Approval of Pay for Action October 2023
  - C. Approval of Recommended/Final Bills for Action, October 31, 2023
  - D. Approve and Ratify the Purchasing Policy
7. Community Comments
8. Attorney Report
9. Correspondence
10. Executive Director's Report
  - A. HR/Personnel
  - B. Recreation
  - C. Marketing & Fundraising
  - D. Technology & Finance
  - E. Facility, Transportation & Member Agencies
11. Staff Report
12. Unfinished Business
  - A. Full Time Wage Matrix

13. New Business
  - A. Audit Engagement Letter
  - B. 2024 Board Meeting Dates
  - C. 2024 Draft Budget
  - D. Paid Leave Policy
14. Announcements
15. Closed Session
  - A. Personnel Related Matters Pursuant to the Illinois Open Meetings Act 5 ILCS 120/2 (c)(1).
16. Action (if any) from Closed Session
  - A. Approve compensation per staff recommendation.
17. Adjournment