

Adult Day Staff

Northern Will County Special Recreation Association (NWCSRA) enhances lives by providing meaningful recreational opportunities for individuals with disabilities. We serve the residents of the Romeoville Recreation Department and Bolingbrook, Lockport and Plainfield Park Districts as an extension of these member agencies. Employees at NWCSRA can expect to experience a variety of benefits including a sense of community, ongoing training, flexible work schedule, recognition, and the ability to make a difference in someone's life.

Description

This position is year-round with predetermined holiday breaks. Adult Day Staff are assigned to work 1:1 or in small groups with adults with disabilities in a recreation setting, participating in both in house and community-based experiences. Adult Day Staff will be working in a team environment and assist the Adult Day Lead Staff in providing fun and engaging activities to foster participant's independence. Candidates must support the mission, vision, and values of the agency as well as have a willingness to grow and learn in providing recreational opportunities for individuals with disabilities.

- This is an hourly, part time non-exempt position.
- Starting pay rate is \$16.83/hour and increases depending on experience and job knowledge.
- Schedule is set by the Adult Services Coordinator
 - Hours: Monday through Friday between 8:00am-4:30pm.
 - Locations: Bolingbrook, Plainfield, or Romeoville

Qualifications

- Must be at least 21 years of age.
- High school diploma or college degree preferred.
- Minimum of two years of experience working with adults with special needs preferred.

- Must be able to perform the duties and responsibilities independently
- A valid state of Illinois Driver's License in good standing.
- Must have reliable transportation for assigned program sites.
- Experience driving a 15-passenger vehicle preferred or complete vehicle training within 3 months of hire date.

Experience & Willingness to Learn/Grow:

- Ability to follow directions and make accommodations for adults with disabilities.
- Ability to display a positive attitude and appropriately interact with individuals with disabilities.
- Ability to implement portions of daily lesson plans as directed by the Lead Staff.
- Ability to use basic computer programs including Microsoft Word, Excel, Outlook and Internet Explorer.
- Knowledge of basic budgets and money management.
- Ability to be dependable, flexible and punctual.
- Certification in First Aid/CPR preferred or the ability to maintain within 6 months (training will be made available).
- Certification in NCI preferred or the ability to maintain within 6 months (training will be made available).

Date Posted: 3/28/22

Closing Date: Open until filled

Inquires can complete the application at nwcsra.org and return to Gina Petkus, Staff Development & Outreach Manager at gpetkus@nwcsra.org