

**Northern Will County Special Recreation Association
Board of Directors Meeting Minutes
November 20, 2019**

1:30 p.m.

Call to order

Kelly Rajzer called the meeting to order at 1:34 p.m.

Roll Call

Board Members present:

Kelly Rajzer, Village of Romeoville

Bill Riordan, Lockport Township Park District

Also present were:

Kailee Kordas, Executive Director, NWCSRA

Additions or Revisions

None

Approval of Consent Agenda

Consent Agenda

All items listed in Section 4 are included in the Consent Agenda by the board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the items will be removed from the Consent Agenda.

A. Approval of October 23, 2019 Board Meeting Minutes

Motion to approve consent agenda item A by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

Action Items

A. Approval of October 31, 2019 Treasurer's Report

Motion to approve action item A by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

B. Approval of Pay for Action for October, 2019

Motion to approve action item B by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

C. Approval of Recommended/Final Bills for Action, October, 31, 2019

Motion to approve action item C by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

Community Comments

None

Attorney Report

None

Correspondence

- A. Thank You from Ronald McDonald House Charities for donating five pounds of pop tabs

Director's Report

A. Fundraising

- \$1,000 Visa Gift Card Raffle Ticket Financial Report was reviewed
- Evergreens & Wreath Fundraiser
 - i. Orders will be delivered during week of November 18th
- Candlelight Bowl – Saturday, November 23rd at Strike N' Spare II in Lockport

B. Recreation

- September Part Time Staff of the Month: Jennifer Damato
- All Fall Programs will be running with zero cancellations
- Family Christmas Party is on 12/12 at the Romeoville Recreation Center from 6-8pm
- Winter/Spring 2020 Brochure is on website and was delivered to families

C. PDRMA

- Held open enrollment meeting with full time staff on 11/4
 - i. Agency offered a total of three health plans including HMO Rx 1, PPO \$500 deductible Rx 1 and PPO \$1,500 deductible Rx 1
 - ii. All employee paperwork must be submitted to PDRMA by November 22nd
- Attended the PDRMA Property/Casualty Program Council Meeting on 11/6 via webinar
- Attended PDRMA's Certificate of Insurance training on 11/7 at the Mokena Park District

Staff Report

Director Kordas reviewed the staff report.

Unfinished Business

None

New Business

None

Announcements

Lockport Township Park District:

Christmas in the Square 11/30

Christmas Tea 12/1
Breakfast with Santa and the Grinch 12/7
Dive in Movie at Challenge Fitness on 12/20
Magically New Year's Eve 12/31 at Prairie Bluff

Romeoville Recreation Department:
Winter Wonderland and Tree Lighting on 12/6
Winter/Spring Brochure is at the printers
Hiring for a new Athletic Supervisor
State of the Village is on January 30

Adjournment

Motion to adjourn the meeting by Board Member Bill Riordan and seconded by Board President Kelly Rajzer.

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

Meeting adjourned:

2:05 pm

Minutes approved by Northern Will County Special Recreation Association Board of Directors.