

**Northern Will County Special Recreation Association
Board of Directors Meeting Minutes
August 28, 2019**

1:30 p.m.

Call to order

Kelly Rajzer called the meeting to order at 1:39 p.m.

Roll Call

Board Members present:

Kelly Rajzer, Village of Romeoville

Bill Riordan, Lockport Township Park District

Also present were:

Kailee Kordas, Executive Director, NWCSRA

Ron Amen, Lauterbach & Amen, LLC

Additions or Revisions

None

Approval of Consent Agenda

Consent Agenda

All items listed in Section 4 are included in the Consent Agenda by the board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the items will be removed from the Consent Agenda.

A. Approval of July 24, 2019 Board Meeting Minutes

Motion to approve consent agenda item A by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

Action Items

A. Approval of July 31, 2019 Treasurer's Report

Motion to approve action item A by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

B. Approval of Pay for Action for July, 2019

Motion to approve action item B by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

C. Approval of Recommended/Final Bills for Action, July, 31, 2019

Motion to approve action item C by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

Community Comments

None

Attorney Report

None

Correspondence

None

Director's Report

A. Audit Presentation

- FY 18/19 Audit was presented by Ron Amen

B. Fundraising

- \$1,000 Visa Gift Card Raffle Tickets are being sold, and a winner will be drawn at our Recognition Dinner Dance
- Evergreen & Wreath Fundraiser – orders due on October 18th
- Candlelight Bowl at Strike N' Spare II on November 23rd
- Tootsie Roll Drive with the Romeoville and Lemont Knights of Columbus on September 20th and 21st

C. Outreach/Marketing

- Fall Brochure was delivered on August 7th, and registration opened on August 12th

D. Recreation

- Summer Program Report
- Summer Scholarship Report
- Annual Recognition Dinner Dance Initiation
- July Part Time Staff of the Month: Melanie Kurzawa

E. Sensory Room Update

- Order has been placed, items are scheduled to be shipped together in the coming weeks. Installation/training should take place in the fall, with a grand opening at the beginning of 2020.

F. NWCSRA/LCSRA

- FY20/21 Budget was discussed
- Benefits for 2020 were discussed
- Parent Meeting dates/locations were confirmed

Staff Report

Director Kordas reviewed the staff report.

Unfinished Business

None

New Business

A. Approval of the FY 18/19 Audit

Motion to approve the FY 18/19 Audit by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

Announcements

Lockport Township Park District:

WWII Event September 7 & 8

Bob Seger Cover Band at Dellwood Park on 9/7

Dueling Pianos at Prairie Bluff on 9/27

Hayride of Horror – every Friday and Saturday in October

Not-So-Scary Hayride on 10/14 and 10/20

Romeoville Recreation Department:

Founder's Day Parade on 9/15

Fall Brochure is out

Working on an expansion of the Edward Athletic and Event Center

Halloween Fest 10/25

Adjournment

Motion to adjourn the meeting by Board Member Bill Riordan and seconded by Board President Kelly Rajzer.

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

Meeting adjourned:

3:05 pm

Minutes approved by Northern Will County Special Recreation Association Board of Directors.
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