

**Northern Will County Special Recreation Association
Board of Directors Meeting Minutes
March 20, 2019**

1:30 p.m.

Call to order

Kelly Rajzer called the meeting to order at 1:30 p.m.

Roll Call

Board Members present:

Kelly Rajzer, Village of Romeoville

Bill Riordan, Lockport Township Park District

Also present were:

Kailee Kordas, Executive Director, NWCSRA

Additions or Revisions

None

Approval of Consent Agenda

Consent Agenda

All items listed in Section 4 are included in the Consent Agenda by the board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the items will be removed from the Consent Agenda.

A. Approval of January 16, 2019 Board Meeting Minutes

Motion to approve consent agenda item A by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

Action Items

A. Approval of January 31, 2019 Treasurer's Report

Motion to approve action item A by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

B. Approval of Pay for Action for January, 2019

Motion to approve action item B by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

C. Approval of Recommended/Final Bills for Action, January, 31, 2019

Motion to approve action item C by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

D. Approval of February 28, 2019 Treasurer's Report

Motion to approve action item D by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

E. Approval of Pay for Action for February, 2019

Motion to approve action item E by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

F. Approval of Recommended/Final Bills for Action, February 28, 2019

Motion to approve action item F by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

Community Comments

None

Attorney Report

None

Correspondence

None

Director's Report

A. Fundraising

- Battle of the Brains – Saturday, March 23
- Golf Outing Save the Date – Thursday, June 20

B. Donations

- Donations from January and February totaled \$6,695.05

C. Education/Networking

- Attended IPRA Annual Conference on January 24th and 25th
- Attended Homer Township's Seniors and Special Needs Advocacy Committee meeting on February 5th

- Attended SSPRPA Joint Legislative Committee Breakfast on March 4th

D. Program Report

- Romeoville Village Officials vs. NWCSRA Wolves Game on Tuesday, March 5th
- Summer Day Camp registration began on March 4th
- Summer Brochure was sent to print on Wednesday, March 6th

Staff Report

Director Kordas reviewed the staff report.

Unfinished Business

None

New Business

A. Approval of the Amended Purchasing Policy

Board Member, Bill Riordan, asked what the purchasing limit was for Recreation Staff. Director Kordas will provide the entire Purchasing Policy at next month's meeting. This item has been TABLED.

Announcements

Lockport Township Park District:

Egg-luminate Night Hunt 4/5

Breakfast & Egg Hunt with Peter Rabbit 4/13

Egg-Streme H2O Adventure 4/19

Easter Brunch 4/21

Romeoville Recreation Department:

Marketing Coordinator position is vacant. Accepting applications until 3/28

Romeoville is working on their upcoming Budget starting 5/1

Springtide Craft Show 3/30

Trivia Challenge to benefit the Youth Commission on 4/5

Bunny Bash & Egg Hunt on 4/12

Mom & Son Night Out 4/26

Adjournment

Motion to adjourn the meeting by Board Member Bill Riordan and seconded by Board President Kelly Rajzer.

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

Meeting adjourned:

2:12 pm