

**Northern Will County Special Recreation Association
Board of Directors Meeting Minutes
November 28, 2018**

1:30 p.m.

Call to order

Kelly Rajzer called the meeting to order at 1:41 p.m.

Roll Call

Board Members present:

Kelly Rajzer, Village of Romeoville

Bill Riordan, Lockport Township Park District

Also present were:

Kailee Kordas, Executive Director, NWCSRA

Additions or Revisions

None

Approval of Consent Agenda

Consent Agenda

All items listed in Section 4 are included in the Consent Agenda by the board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the items will be removed from the Consent Agenda.

A. Approval of October 24, 2018 Board Meeting Minutes

Motion to approve consent agenda item A by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

Action Items

A. Approval of October 31, 2018 Treasurer's Report

Motion to approve action item A by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

B. Approval of Pay for Action for October, 2018

Motion to approve action item B by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

C. Approval of Recommended/Final Bills for Action, October 31, 2018

Motion to approve action item C by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

Community Comments

None

Attorney Report

None

Correspondence

None

Director's Report

Director Kordas reviewed her report.

Staff Report

Director Kordas reviewed the staff report.

Unfinished Business

None

New Business

A. Approval of Intern Job Description

Discussion was held regarding the new Job Description for a Therapeutic Recreation Intern. This item was TABLED.

Announcements

Lockport Township Park District:

Breakfast with Santa and the Grinch 12/8

Santa Claus is Coming to Town 12/14, 12/15 and 12/21

Sweet Reminders of Christmas 12/18

Romeoville Recreation Department:

Winter Wonderland 12/7

State of the Village 1/8

NWCSRA Wolves vs. Village Officials Basketball Game 3/5

Romeoville Winter/Spring Brochure will be coming out 12/10

Adjournment

Motion to adjourn the meeting by Board Member Bill Riordan and seconded by Board President Kelly Rajzer.

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

Meeting adjourned:

2:25 pm