

**Northern Will County Special Recreation Association  
Board of Directors Meeting Minutes  
October 24, 2018**

**1:30 p.m.**

**Call to order**

Kelly Rajzer called the meeting to order at 1:35 p.m.

**Roll Call**

Board Members present:

Kelly Rajzer, Village of Romeoville

Bill Riordan, Lockport Township Park District

Also present were:

Kailee Kordas, Executive Director, NWCSRA

Gina Madden, Attorney

Erin Sordo, Auditor

**Additions or Revisions**

None

**Approval of Consent Agenda**

Consent Agenda

All items listed in Section 4 are included in the Consent Agenda by the board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the items will be removed from the Consent Agenda.

A. Approval of August 22, 2018 Board Meeting Minutes

B. Approval of August 31, 2018 Special Meeting Minutes

Motion to approve consent agenda items A & B by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

C. Approval of August 31, 2018 Treasurer's Report

Motion to approve consent agenda item C by Board Member Bill Riordan,  
seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

D. Approval of Pay for Action for August, 2018

Motion to approve consent agenda item D by Board Member Bill Riordan,  
seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

E. Approval of Recommended/Final Bills for Action, August 31, 2018

Motion to approve consent agenda item E by Board Member Bill Riordan,  
seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

F. Approval of September 30, 2018 Treasurer's Report

Motion to approve consent agenda item F by Board Member Bill Riordan,  
seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

G. Approval of Pay for Action for September, 2018

Motion to approve consent agenda item G by Board Member Bill Riordan,  
seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None  
Motion Carried.

H. Approval of Recommended/Finals Bill for Action for September 30, 2018  
Motion to approve consent agenda item H by Board Member Bill Riordan,  
seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

I. Approval of Recommended Bill for Action through October 17, 2018  
Motion to approve consent agenda item I by Board Member Bill Riordan,  
seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

### **Community Comments**

Erin Sordo from Lauterbach & Amen reviewed the FY 17/18 Audit.

### **Attorney Report**

None

### **Correspondence**

None

### **Director's Report**

Director Kordas reviewed her report.

### **Staff Report**

Director Kordas reviewed the staff report.

### **Unfinished Business**

A. Internship Agreement

Director Kordas presented information to the Board after surveying other SRAs on their internship program.

Discussion was held regarding the future of NWCSRA's internship program and a potential agreement being put in place. Director Kordas will be creating a new job description for the position, and will be presenting it to the Board next month.

### **New Business**

#### **A. Approval of FY 17/18 Audit**

Motion to approve the FY 17/18 Audit by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

#### **B. Approval of 2019 Health Plan Selection**

Motion to approve the 2019 Health Plan Selection by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

#### **C. Proposed Fence Project from the Village of Romeoville**

Director Kordas informed the Board of a potential Fencing Project that the Village of Romeoville is looking to complete behind the SRA building. This was briefly discussed; however the Assistant Village Manager is going to update Director Kordas after she speaks with the homeowners about the potential project.

### **Announcements**

Lockport Township Park District:

Hayride of Horror's final weekend is 10/26 and 10/27

Pumpkin Dunkin 10/26

Festival of Trees 11/21 and 11/24

Christmas in the Square 11/24

Hot n' Cole The Music of Porter Cole 11/29  
Breakfast with Santa and the Grinch 12/8  
Santa Claus is Coming to Town 12/14, 12/15 and 12/21  
Sweet Reminders of Christmas 12/18

Romeoville Recreation Department:  
Halloween Fest on 10/26 from 5:00-7:30pm  
Costume & Cocktails Ball on 11/3  
The Recreation Department is working on the Winter/Spring Brochure  
Christmas Events are approaching

**Adjournment**

Motion to adjourn the meeting by Board Member Bill Riordan and seconded by Board President Kelly Rajzer.

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

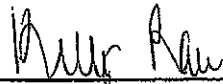
Nays: None

Motion Carried.

Meeting adjourned:

3:02 pm

Minutes approved by Northern Will County Special Recreation Association  
Board of Directors.

  
\_\_\_\_\_  
Board President

  
\_\_\_\_\_  
Date