

**Northern Will County Special Recreation Association  
Board of Directors Meeting Minutes  
January 17, 2018**

1:30 p.m.

**Call to order**

Kelly Rajzer called the meeting to order at 1:38 p.m.

**Roll Call**

Board Members present:

Kelly Rajzer, Village of Romeoville

Bill Riordan, Lockport Township Park District

Also present were:

Kailee Kordas, Executive Director, NWCSRA

**Additions or Revisions**

None

**Approval of Consent Agenda**

Consent Agenda

All items listed in Section 4 are included in the Consent Agenda by the board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the items will be removed from the Consent Agenda.

- A. Approval of November 15, 2017 Board Meeting Minutes
- B. Approval of November 30, 2017 Treasurer's Report
- C. Approval of Pay for Action for November, 2017
- D. Approval of Recommended/Final Bills for Action, November 30, 2017
- E. Approval of December 31, 2017 Treasurer's Report
- F. Approval of Pay for Action for December, 2017
- G. Approval of Recommended/Final Bills for Action for December 31, 2017
- H. Approval of Recommended Bills for Action through January 17, 2018

Motion to approve consent agenda by Board President Kelly Rajzer, seconded by Board Member Bill Riordan

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

**Community Comments**

None

**Attorney Report**

None

**Correspondence**

None

**Director's Report**

Director Kordas reviewed the director's report

**Staff Report**

Director Kordas reviewed the staff report

**Unfinished Business**

None

**New Business**

A. Vehicle Replacement Schedule

Director Kordas distributed a Vehicle Replacement Schedule that will be discussed further upon completion of the annual budget.

B. Vehicle Lease Agreement

Director Kordas discussed the proposed Vehicle Lease Agreement that was recommended by PDRMA.

Motion to approve the Vehicle Lease Agreement by Board Member Bill Riordan and seconded by Board President Kelly Rajzer.

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None  
Motion Carried.

**C. Sexual Harassment Policy**

Motion to approve and adopt the amended Non Discrimination and Anti-Harassment Policy by Board Member Bill Riordan and seconded by Board President Kelly Rajzer.

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

**Announcements**

Lockport Township Park District:

Daddy Daughter Ball 2/3

Several LTPD Travel Events happening in February

Romeoville Recreation Department:

The Sam's Club in Romeoville will be closing at the end of the month

The Target in Romeoville will be closing in February

Daddy Daughter on 2/10

Grandparents Day 3/11

**Closed Session**

Motion to go into Closed Session to discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the Park District (5 ILCS 120/2 (c) (1) at 2:39pm by Board President Kelly Rajzer and seconded by Board Member Bill Riordan.

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

Motion to adjourn from Closed Session at 2:58pm by Board President Kelly Rajzer and seconded by Board Member Bill.

Roll Call:  
Ayes: Kelly Rajzer, Bill Riordan  
Nays: None  
Motion Carried.

**Adjournment**

Motion to adjourn the meeting by Board President Kelly Rajzer and seconded by Board Member Bill Riordan.

Roll Call:  
Ayes: Kelly Rajzer, Bill Riordan  
Nays: None  
Motion Carried.

Meeting adjourned:  
2:59 pm

**Minutes approved by Northern Will County Special Recreation Association  
Board of Directors.**

<u>Kelly Raj</u>	<u>2/28/17</u>
Board President	Date