

**Northern Will County Special Recreation Association
Board of Directors Meeting Minutes
April 26, 2017
1:30 p.m.**

Call to order

Kelly Rajzer called the meeting to order at 1:37 p.m.

Roll Call

Board Members Present:

Kelly Rajzer, Village of Romeoville
Bill Riordan, Lockport Township Park District
Cathy Davis, Executive Director NWCSRA
Gina Madden, Attorney

Additions or Revisions

None

Approval of Consent Agenda

Consent Agenda

All items listed in Section 4 are included in the Consent Agenda by the board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the items will be removed from the Consent Agenda.

- A. Approval of March 1, 2017 Board Meeting Minutes
- B. Approval of February 28, Treasurer's Report
- C. Approval of Pay for Action for February, 2017
- D. Approval of Final Bills for Action for February, 2017
- E. Approval of March 31, 2017 Treasurer's Report
- F. Approval of Pay for Action for March, 2017
- G. Approval of Final Bills for Action for March, 2017
- H. Approval of Recommended Bills for Action through April 26, 2017

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Motion to approve consent agenda by Board Member Bill Riordan, seconded by Board President Kelly Rajzer

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

Community Comments

None

Attorney Report

None

Correspondence

None

Director's Report

Battle of the Brains Fundraiser profited \$3,481.00. A very successful evening. Over 100 people in attendance.

The monthly registration report was included in the Board packet. The registrations were up by 40 registrations from last year at this time.

Director Davis attended the Village of Romeoville Vs. NWCSRA Wolves Basketball game hosted at the Romeoville Rec Center. The Wolves won in overtime. Mayor Noak provided pizza and soda for everyone after the game.

NWCSRA's Open House was a great success. We had over 50 people in attendance. The staff are very happy with our new home and plan on being here for many years to come. A big thank you goes out to our Member Districts who have stood behind us in their support and generosity to make this dream happen.

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Staff Report

The Board Members each received and reviewed the staff report.

Unfinished Business

The Board of Directors approved the 2017/2018 Fiscal year budget.

Motion to approve the budget by Bill Riordan, seconded by Board President Kelly Rajzer.

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried.

New Business

Director Davis' retirement day was touched upon. Director Davis will be starting on January 1, 2018 working 13 – 16 hours a week doing strictly finance.

The Board was introduced to the full-time staff who will be taking Trish Niemiec's position in December. Ashlee O'hern will start on June 1, 2017 working full time. Ashlee will work the ALL program three days a week and the other two days will be spent working with Trish and fulfilling other duties in the office.

The Board was presented with the 2017/2018 Board Meeting Calendar.

Motion to accept the new calendar by Bill Riordan, seconded by Board President Kelly Rajzer.

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion Carried

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Announcements

NWCSRA will be hosting their Annual Golf Outing on Thursday, June 22, 2017. Director Davis asked the member districts for any raffle prizes that they could give to help make this outing another success.

Lockport Township Park District happenings –

- Broke ground for the new Community Center on Monday.
- Prairie Bluff is open full hours now.
- Both Lockport and Romeoville Board Members will attend the ribbon cutting on May 10th for the Community Garden.
- Preparing pools for summer
- Doing extensive work on three playgrounds – Chaney, College view and Richland School
- Concert series starts soon. Only 3 this year – 1 in June, 1 in August and the last in September
- Hosting the 8K warrior run which will benefit the 1st responders. The run will be in mid-July so check Lockport's website for more info on this event.
- Hosting a Senior Pickle Ball tournament on the outdoor courts on Father's Day weekend.
- Mother's Day brunch at Prairie Bluff

Romeoville Recreation Department happenings –

- Hosting the Super Manny Shuffle with over 324 runners signed up.
- Park Party will kick off at Meadowwalk on June 7th.
- Romeoville Rec Dept. will be taking over the Athletic Center. Over 20 contracts already from different organizations. This will take place as of May 1, 2017.
- O'Hara Woods will be completed by June 1st.
- Forestview Park will be completed by June 1st.
- The Romeoville Police Department will be using the NWCSRA building on April 27th to hold an active shooter's class with 20 people in attendance.

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Executive Session

The Board of Directors went into Executive Session

Adjournment

Motion to adjourn the meeting by Board Member Bill Riordan and seconded by Board Member Kelly Rajzer.

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion carried.

Meeting adjourned:

3:00 pm

**Minutes approved by Northern Will County Special Recreation Association
Board of Directors.**

Board President

Date

Executive Session

Call to order

Kelly Rajzer called the Executive Session to order at 3:05 p.m.

Roll Call

Board Members Present:

Kelly Rajzer, Village of Romeoville

Bill Riordan, Lockport Township Park District

Cathy Davis, Executive Director NWCSRA

Gina Madden, Attorney

Executive Session

A. 5 ILCS 120/2 (5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

B. Discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the Park District (5 ILCS 120/2 (c) (1).

C. The setting of a price for sale, purchase or lease of real property (5 ILCS 120/2 (c)(6)

D. Pending, probable or imminent litigation (5 ILCS 120/2 (c) (11)

E. The selection of a person to fill a public office. (5 ILCS 120/2 (c) (3)

The Board presented the Executive Director with her yearly evaluation.

Meeting adjourned : Motion to adjourn was made by Bill Riordan and seconded by Kelly Rajzer.

Roll Call:

Ayes: Kelly Rajzer, Bill Riordan

Nays: None

Motion carried.

Meeting adjourned at 3:30 pm.

**Minutes approved by Northern Will County Special Recreation Association
Board of Directors.**

Kelly Rain

Board President

6/28/17

Date