

**Northern Will County Special Recreation Association  
Board of Directors Meeting Minutes  
November 16, 2016  
1:30 p.m.**

**Call to order**

Kelly Rajzer called the meeting to order at 1:35 p.m.

**Roll Call**

Board Members Present:

Kelly Rajzer, Village of Romeoville

Sue Micklevitz, Lockport Township Park District

Bill Riordan, Lockport Township Park District (incoming Executive Director)

**Additions or Revisions**

None

**Approval of Consent Agenda**

All items listed in Section 4 are included in the Consent Agenda by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the items will be removed from the Consent Agenda.

- A. Approval of November 16, 2016 minutes.
- B. Approval of November 30 and December 31, 2016 Treasurer's Report
- C. Approval for Pay for Action for November and December, 2016
- D. Approval for Final Bills for Action for November and December 2016
- E. Recommended Bills for Action through January 25, 2017

**Community Comments**

None

**Attorney Report**

None

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**Correspondence**

None

**Director's Report**

Citgo Refinery was our event sponsor this year for Battle of the Brains. We had a great turn out this year. After all revenues were added up and then expenses were deducted, we profited \$4,566.48. The staff at the American Legion encouraged NWCSRA to hold two events a year so we are going to have two Battle of the Brains in 2017. The first one will be March 11, 2017. We have not secured a fall date yet.

Evergreens and blooms Fundraiser went well. The Board will receive a full revenue/expense report for the Fundraiser in their packet for the January 25, 2017 meeting.

Registrations for October were slightly down this year. The reason could be that we had fewer attendees for our Annual Recognition Banquet. Some families were out of town. However, we did charge all attendees except for the participant's. In the past we gave one parent a free ticket and the other parent had to pay full price. We are going to look at the budget for 2017/2018 and possibly offer a discount for non-participant's and family members. The banquet itself is costly. We offer a full meal, DJ, free soda, tea and coffee along with dessert.

Director Davis attended the extended trip to Nashville this year. We had a wonderful week with lots of sightseeing and enjoying taking in a lot of country music and southern food.

The 2017 trip will take us to the Caribbean on the Carnival Cruise Ship the Fascination. We have a total of 16 people attending this trip.

Director Davis attended the State of the State luncheon sponsored by the Romeoville Chamber of Commerce.

Our annual Recognition Dinner Dance was a great success. The 100+ Women of Will County presented the agency with checks from various members totally \$2800.00. NWCSRA was the chosen charity for the 3<sup>rd</sup> quarter.

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**Staff Report**

The Board Members each received and reviewed the staff report.

**Unfinished Business**

None

**New Business**

None

**Announcements**

**Lockport Township Park District happenings –**

Budget meeting will be held on December 12<sup>th</sup>.

Had a Capital Planning Meeting on October 25<sup>th</sup>.

The Community Center is moving along.

The District felt it necessary to let the nearby neighbors know of the construction and keep them abreast of what is happening.

There were a few issues with the Fire District but both parties sat down and resolved and negotiated.

Will be having a 5K Jingle Bell Run.

Brunch with Santa is coming up along with a lot of activities planned for the Christmas Break.

**Romeoville Recreation Department happenings –**

Colleen Palmer resigned her position on October 26<sup>th</sup> as Superintendent of Recreation with the Romeoville Recreation Department. Colleen took a position at Hoffman Estates Park District as their Superintendent of Recreation.

Winter Wonderland is scheduled for December 2<sup>nd</sup>.

Kelly is in the middle of mid-year reviews.

January 9-12 is open house at the Rec. Center.

Daddy/Daughter is coming up. There will be two held this year.

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**Executive Session**

None

**Adjournment**

Motion to adjourn the meeting by Board Member Sue Micklevitz and seconded by Board Member Kelly Rajzer.

Roll Call:

Ayes: Kelly Rajzer, Sue Micklevitz


Nays: None

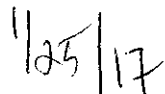
Motion carried.

Meeting adjourned:

2:37 p.m.

**Minutes approved by Northern Will County Special Recreation Association  
Board of Directors.**

  
\_\_\_\_\_  
Board President

  
\_\_\_\_\_  
Date