

Northern Will County Special Recreation Association

Board of Directors

Agenda

August 24, 2016

1:30 pm

1. Call to order
2. Roll Call
3. Additions or Revisions

4. Consent Agenda
All items listed in Section 4 are included in the Consent Agenda by the board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the items will be removed from the Consent Agenda.
 - A. Approval of July 27, 2016 Board Meeting Minutes
 - B. Approval of July 31, 2016 Treasurer's Report
 - C. Approval of Pay for Action for July, 2016
 - D. Approval of Final Bills for Action for July, 2016
 - E. Approval of Recommended Bills for Action through August 15, 2016

5. Community Comments
-Ron Amen/Lauterbach & Amen/Audit Draft

6. Attorney Report

7. Correspondence

8. Director's Report
 - A. Fundraising
 - B. Registration Report
 - C. Summer Scholarship Report
 - D. Networking
 - E. Building update
 - F. Vehicle Purchase

9. Staff Report

10. Unfinished Business

11. New Business
-Allowable Expenditure/s Limits for Executive Director
-Letter of approval to Zeigler Nissan giving the Executive Director permission to sign off on all documents concerning the purchase of the Nissan NV 12 passenger van.

12. Announcements

13. Executive Session

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Cont.

- A. 5 ILCS 120/2 (5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
- B. Discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the Park District (5 ILCS 120/2 (c) (1).
- C. The setting of a price for sale, purchase or lease of real property (5 ILCS 120/2 (c)(6)
- D. Pending, probable or imminent litigation (5 ILCS 120/2 (c) (11)
- E. The selection of a person to fill a public office. (5 ILCS 120/2 (c) (3)

14. Adjournment

**Northern Will County Special Recreation Association
Board of Directors Meeting Minutes
July 27, 2016
1:30 p.m.**

Call to order

Kelly Rajzer called the meeting to order at 1:36 p.m.

Roll Call

Board Members Present:

Kelly Rajzer, Village of Romeoville

Sue Micklevitz, Lockport Township Park District

Additions or Revisions

None

Approval of Consent Agenda

All items listed in Section 4 are included in the Consent Agenda by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the items will be removed from the Consent Agenda.

- A. Approval of June 22, 2016 Board Meeting Minutes
- B. Approval of June 30, 2016 Treasurer's Report
- C. Approval for Pay for Action for June, 2016
- D. Approval of Final Bills for Action for June, 2016
- E. Approval of recommended bills for action through July 27, 2016

Motion to approve the Consent Agenda as presented by Board Member Micklevitz and seconded by Board Member Kelly Rajzer.

Roll Call

Ayes: Rajzer, Micklevitz

Nays: None

The Motion Carried

Community Comments

None

Attorney Report

None

Correspondence

The agency received a "Thank You" letter from Kidz Play a non-profit that was chosen at the 100+ Women of Will County meeting.

Director's Report

The board was presented with the NWCSRA's annual golf outing final report. We only had 54 golfers and we had one of the highest profitable years at the outing.

Romeo Fest is coming up. Don't forget to stop by our funnel cake booth.

Our Luau had over 269 participants in attendance this year.

The monthly registration report and scholarship report was included in the packets.

On June 25th NWCSRA celebrated 40 years of offering quality programming for children and adults with special needs. The agency had over 80 people in attendance marked by a special appearance by Senator McGuire who presented the agency with a State of Illinois Senate Recognition of our 40th Anniversary.

Fieldwork for our 15/16 Fiscal year audit started on July 6th and wrapped up on July 7th.

Director Davis gave the Board of Director's an update on our suspended participant.

Director Davis informed the Board of the latest happenings with the building purchase.

Ron Amen will be attending our August 24, 2016 Board meeting. Ron will be here to present the draft along with making himself available for any questions that the Board may have for him concerning the audit.

Director Davis gave the Board an update on the Nissan passenger van that we had gotten approval to buy. The Board directed Davis to rescind the purchase proposal at the August 24th Board of Director's Meeting if the Orland Nissan dealer does not comply with what was approved.

Staff Report

The Board Members each received and reviewed the staff report.

Unfinished Business

None

New Business

The Board encouraged Davis to bring the NWCSRA's policy on the Executive Director's spending limits to the August 24, 2016 Board of Directors Meeting. The board wants to review it and possibly increase the amount due to the agency purchasing the building knowing that things will arise that need to be purchased. Currently the policy allows a very minimal dollar amount that the Executive Director could spend without having board approval which would not cover an emergency should one arise with the building, etc.

Announcements

Sue Micklevitz brought with her the Lockport Township Park District's current program guide.

Lockport's upcoming events:
-Halloween Haunted Trails

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- House of Horror
- World War II days

Kelly Rajzer announced that Colleen had her baby on July 26, 2016. He weighed in at 7lb 10oz., 20 inches long but no name as of yet.

July 3rd packed the park with over 5,000 people in attendance for fireworks.

Upcoming Romeoville events:

- Romeo Fest August 4-7, 2016
- Let the games begin in Sunset Park
- August 19th, the band Suburban Cowboys will be playing in the band shell at the Village Hall.

Lockport and Romeo Rec will be hosting the cardboard boat race at Chaney Pool August 6th.

Executive Session

None

Adjournment

Motion to adjourn the meeting by Board Member Sue Micklevitz and seconded by Board Member Kelly Rajzer.

Roll Call:

Ayes: Kelly Rajzer, Sue Micklevitz

Nays: None

Motion carried.

Meeting adjourned:

2:45 p.m.

**Minutes approved by Northern Will County Special Recreation Association
Board of Directors.**

Kelly Row

Board President

8/29/14

Date